

**Town of Woodstock
Selectmen's Meeting
Tuesday, March 1, 2016**

Selectmen: Jim Fadden Jr., Joel Bourassa, Gil Rand

Staff: Judy Welch, Steve Welch, Cheryl Bourassa

Public: Dolly McPhaul

Jim called the meeting to order at 6:30 p.m. Joel seconded the motion and the vote was affirmative.

Dolly McPhaul/State Senator:

Dolly McPhaul introduced herself to the Board and informed them that she will be running for the State Senate in September.

Minutes of the February 16, 2016 Meeting:

Joel motioned to accept the minutes of the February 16, 2016 Selectmen's Meeting. Gil seconded the motion and the vote was affirmative.

Review & Readopt Investment Policy:

The Board reviewed the existing Investment Policy. Joel motioned to readopt the Investment Policy without amendments. Gil seconded the motion and the vote was affirmative.

Review & Readopt Fund Balance Policy:

The Board reviewed the existing Fund Balance Policy. Gil motioned to readopt the Fund Policy without amendments. Joel seconded the motion and the vote was affirmative.

Review & Readopt Financial Management Plan:

The Board reviewed the existing Financial Management Plan. Gil motioned to readopt the Financial Management Plan without amendments. Joel seconded the motion and the vote was affirmative.

Review & Readopt Employee Credit Card Policy:

The Board reviewed the existing Employee Credit Card Policy. Gil motioned to readopt the Employee Credit Card Policy without amendments. Joel seconded the motion and the vote was affirmative.

Review & Readopt Code of Ethics:

The Board reviewed the existing Code of Ethics. Gil motioned to readopt the Code of Ethics without amendments. Joel seconded the motion and the vote was affirmative.

Review & Adopt Capital Assets & Depreciation Policy:

The Board reviewed the Capital Assets and Depreciation Policy. Gil motioned to adopt the Capital Assets and Depreciation Policy. Joel seconded the motion and the vote was affirmative.

Review & Adopt Purchasing Policy:

The Board reviewed the Purchasing Policy. Gil motioned to adopt the Purchasing Policy. Joel seconded the motion and the vote was affirmative.

Check Requests/Woodstock Firefighter Fund/Reimbursements & Expenses:

Joel motioned to approve check requests totaling \$463.71 to be withdrawn from the Woodstock Firefighter Capital Reserve Fund for reimbursements and expenses. Gil seconded the motion and the vote was affirmative.

Dartmouth College/Ravine Lodge/Improvement:

Discussion was held concerning the Dartmouth College Payment in Lieu of Taxes Agreement. The Board reviewed financial information provided by Dartmouth College Trustees and opinions from both Department of Revenue and town counsel. No action taken, discussion was tabled for further review.

Old Business:

New Business:

MOTION:

At 6:58 PM a motion was made and seconded to adjourn the meeting and enter into non-public session pursuant to RSA 91-A: 3, II (b)

Roll Call: Chairman, Jim Fadden, Yes, Joel Bourassa, Yes, Gil Rand, Yes, Executive Assistant, Judy Welch, and Doug Moorhead were present

At 7:25 PM the Board came out of non-public session. Gil motioned to adjourn the non-public session. Joel seconded the motion and the vote was affirmative.

VOTED 3-0

Gil motioned to change the years of continued service and vacation time going forward in the town's personnel policy to reflect:

After one year of service – 2 weeks

After five years of service – 3 weeks

After ten years of service – 4 weeks

These will become effective immediately for all town employees regardless of date hired. The number of days that may be carried forward from year to year will remain the same and be based on date of hire. Joel seconded the motion and the vote was affirmative.

Joel motioned to adjourn the Selectmen's Meeting at 7:30 p.m. Gil seconded the motion and the vote was affirmative.

April 12, 2016

R. G. Rand
Joel B.
Judy Welch