

**Town of Woodstock  
Selectmen's Meeting  
Tuesday, January 24, 2017**

**Selectmen:** R. Gil Rand, Joel Bourassa, Jim Fadden Jr.

**Staff:** Judy Welch

**Public:** Scott & Peggy Rice

Gil called the meeting to order at 6:30 p.m. Jim seconded the motion and the vote was affirmative.

**Public Participation:**

**Scott & Peggy/Woodstock Inn Discharge Permit:**

Scott and Peggy were looking for more clarification pertaining to the Woodstock Inn Brewery Discharge Permit. To better answer their questions and concerns the Board suggested a workshop next week with Dexter from Horizons Engineering.

**Minutes of the January 10, 2017 Meeting:**

Jim motioned to accept the minutes of the December 13, 2016 Selectmen's Meeting. Joel seconded the motion and the vote was affirmative.

**Firefighter Fund Donation:**

Deputy Chief Fred Englert submitted a gift of \$150.00 to the Board, on behalf of the Woodstock Firefighters, to be deposited into the previously established Woodstock Firefighter Fund. Joel motioned to accept the gift of \$150.00 and requested that the Trustees of Trust Funds deposit the money into the Woodstock Firefighter Fund. Jim seconded the motion and the vote was affirmative.

**Check Request/Woodstock Firefighter Fund:**

Joel motioned to approve the check request for \$1000.00 payable to Southern New Hampshire University, for the Woodstock Fire Department scholarship award. This money is to be withdrawn from the Woodstock Firefighter Capital Reserve Fund. Jim seconded the motion and the vote was affirmative.

**Review & Readopt Investment Policy:**

The Board reviewed the existing Investment Policy. Jim motioned to readopt the Investment Policy without amendments. Joel seconded the motion and the vote was affirmative.

**Review & Readopt Fund Balance Policy:**

The Board reviewed the existing Fund Balance Policy. Jim motioned to readopt the Fund Balance Policy without amendments. Joel seconded the motion and the vote was affirmative.

**Review & Readopt Financial Management Plan:**

The Board reviewed the existing Financial Management Plan. Jim motioned to readopt the Financial Management Plan without amendments. Joel seconded the motion and the vote was affirmative.

**Review & Readopt Employee Credit Card Policy:**

The Board reviewed the existing Employee Credit Card Policy. Jim motioned to readopt the Employee Credit Card Policy without amendments. Joel seconded the motion and the vote was affirmative.

**Review & Readopt Code of Ethics Policy:**

The Board reviewed the existing Code of Ethics Policy. Jim motioned to readopt the Code of Ethics Policy without amendments. Joel seconded the motion and the vote was affirmative.

**Review & Readopt Capital Assets and Depreciation Policy:**

The Board reviewed the existing Capital Assets and Depreciation Policy. Jim motioned to readopt the Capital Assets and Depreciation Policy without amendments. Joel seconded the motion and the vote was affirmative.

**Review & Readopt Purchasing Policy:**

The Board reviewed the existing Purchasing Policy. Jim motioned to readopt the Purchasing Policy without amendments. Joel seconded the motion and the vote was affirmative.

**Review Warrant & Budget:**

The Board reviewed the warrant and budget. Jim motioned to increase the Selectmen's recommendation for the part-time line item in the police budget by \$3800.00 to match the budget committee's recommendation. Joel seconded the motion and the vote was affirmative. The public hearing for the warrant and budget is set for February 8<sup>th</sup> at 6pm.

**Town Report/Employees' Salaries:**

Discussion was held pertaining to the Annual Town Report. Jim motioned to no longer include the employees' salaries in the Annual Town Report. Joel seconded the motion and the vote was affirmative.

**Horizons Engineering/Main Waterline Replacement:**

The Board asked Judy to contact Horizons Engineering and request that the "as built" design for the main waterline replacement on Lost River Road and the main waterline design for Route 3 be sent to Jim McMahon, NHDOT District 1 to make sure they get due consideration in the Northern Pass route.

**Application/Cascade Park/Ham & Chick:**

The Board reviewed an application from Meaghan Ham & Greg Chick to use Cascade Park on August 12, 2017 for a wedding ceremony. The required fee and insurance coverage has been received. Jim motioned to approve the application. Joel seconded the motion and the vote was affirmative

**Application/Cascade Park/Christina Balboni & Tim Taylor:**

The Board reviewed an application from Christina Balboni & Tim Taylor to use Cascade Park on October 7, 2017 for a wedding ceremony. The required fee and insurance coverage has been received. Joel motioned to approve the application. Jim seconded the motion and the vote was affirmative

**Old Business:**

**Grandview/Master Meter Estimate:**

Discussion was held pertaining to the cost and installation of a master meter at Grandview.

**Building Permit Process:**

No action taken.

**New/Other Business:**

The school budget hearing is scheduled for February 15<sup>th</sup> at 6:30 and the Annual School District Meeting is scheduled for Tuesday, March 21<sup>st</sup> at 7pm.

Jim motioned to adjourn the Selectmen's Meeting at 7:52 p.m. Gil seconded the motion and the vote was affirmative.

February 7, 2017

R.G. Rand  
Joel B.  
J. Rand